



CONTRACT RENEWAL LETTER

Date: June 26, 2013
Contract #: UCPJMU3458
Service: CBORD Equipment, Services
Renewal Period: October 01, 2013 to September 30, 2014
Renewal #: 8 of 9 one-year
Issued By: James Madison University
Amanda Echterling, Buyer Senior Ph: (540) 568-3133
Fx: 540-568-7936

Contractor: CBORD
Attn: Christine Curkendall
61 Brown Road
Ithaca, NY 14850 Ph: (804) 564-5314

Contract Administrator: Becky Hinkle, Card Services

Description of Renewal Notice:

In accordance with the renewal provision of the original contract all terms, conditions, and specifications of the original contract remain the same during the contract renewal period, along with any modifications that have been incorporated up until this point, notwithstanding prices for one year renewal.

CRIMINAL BACKGROUND CHECK: The Contractor shall obtain criminal background checks on all of their contracted employees who will be assigned to perform services on James Madison University property. The results of the background checks will be directed solely to the Contractor. The Contractor bears responsibility for confirming to the University contract administrator that the background checks have been completed prior to work being performed by their employees or subcontractors. The Contractor shall only assign to work on the University campus those individuals whom it deems qualified and permissible based on the results of completed background checks. Notwithstanding any other provision herein, and to ensure the safety of students, faculty, staff and facilities, James Madison University reserves the right to approve or disapprove any contract employee that will work on JMU property. Disapproval by the University will solely apply to JMU property and should have no bearing on the Contractor's employment of an individual outside of James Madison University.

All invoices shall be submitted within sixty days of contract renewal term expiration as well as for each subsequent contract renewal period. Any invoices submitted after the sixty day period will not be processed for payment.

Return one executed renewal notice to my attention within ten days.

CBORD
By: [Signature]
Christine Curkendall Lucy H. Staley
Name (print)
Director Contract Administrator 7/25/13
Title V. P. of Finance Date Signed

James Madison University
By: [Signature]
Amanda Echterling, VCO
Name (print)
Buyer Senior 6/26/13
Title Date Signed